



## **WARREN COUNTY SELF-INSURANCE DEPARTMENT**

1340 State Route 9 \* Lake George NY 12845 \* Phone 518-761-6528 \* Fax 518-761-6249  
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### **WARREN COUNTY**

### **DISABILITY BENEFITS**

### **(NON-WORK-RELATED INJURY)**

- ✓ DISABILITY MUST BE CONTINUOUS, TOTAL AND FOR MORE THAN ONE WEEK.
- ✓ COMPLETE THE ATTACHED DISABILITY FORM – FRONT SIDE #1 THROUGH #8 AND SIGN THE BOTTOM.
- ✓ TAKE THE FORM TO YOUR DOCTOR, THE DOCTOR SHOULD COMPLETE THE REVERSE SIDE AND SEND IT DIRECTLY TO WARREN COUNTY SELF-INSURANCE.
- ✓ YOU MUST USE ALL AVAILABLE SICK TIME FIRST.
- ✓ NYS DISABILITY LAW STATES THAT THE FIRST WEEK IS AN UN-PAID WAITING PERIOD.
- ✓ IF YOU ARE STILL DISABLED AFTER THE SICK TIME IS USED YOU WILL BEGIN TO RECEIVE DISABILITY CHECKS IN THE MAIL. THESE ARE SENT EVERY TWO WEEKS, IN THE SAME WEEK AS REGULAR COUNTY PAYROLL.
- ✓ THE DISABILITY RATE IS ONE HALF OF YOUR AVERAGE WEEKLY GROSS WAGE, SUBJECT TO A MAXIMUM OF \$170.00 PER WEEK.
- ✓ WARREN COUNTY WILL REIMBURSE SICK TIME YOU USE AFTER THE ONE WEEK WAITING PERIOD, AT THE DISABILITY PAY RATE, WHEN YOU RETURN TO WORK OR RETIRE FROM COUNTY SERVICE, WHICHEVER OCCURS FIRST.
- ✓ YOU HAVE THE OPTION OF USING YOUR OWN VACATION TIME AFTER YOUR SICK LEAVE IS EXHAUSTED. HOWEVER, YOU WILL NOT BE REIMBURSED FOR THIS TIME, BUT YOU WILL RECEIVE DISABILITY CHECKS AT THE SAME TIME.
- ✓ THE STATE MAXIMUM ALLOWED IS 26 WEEKS DISABILITY IN ANY 52 WEEK PERIOD. THE 26 WEEKS INCLUDES PAYMENTS MADE DIRECTLY TO YOU AND SICK TIME PERIODS REIMBURSED.
- ✓ IF YOU SHOULD RETURN TO WORK AND THEN GO BACK OUT WITHIN 4 WEEKS FOR THE SAME DISABILITY, THE DISABILITY WILL BE CONSIDERED THE SAME CLAIM AND THERE WILL BE NO WAITING PERIOD.